

School Verification Example Letter

[School Letterhead]

[Date]

To Whom It May Concern,

This letter serves as confirmation that:

- **Team Name:** _____
- **Team Number:** _____
- **Primary Coach Name:** _____
- **School Name:** _____

is an officially recognized school-based team at **[School Name]**, a [public/charter/private] school located in **[City, State]**.

The team is composed of students enrolled at **[School Name]** and meets all requirements to be classified as a school team.

If further information is needed, I can be reached at **[Administrator Email]** and **[Administrator Phone Number]**.

Sincerely,

[Administrator's Name]

[Administrator's Title]